COLLEGE F.X. VOGT DEPARTMENT OF ENGLISH ENGLISH LANGUAGE DATE: November 2021 Level: Tle A4 DURATION: 2H COEF.: 3

PART ONE: EVALUATION OF RESOURCES

SECTION A: GR/AMMAR (10 MARKS)

TASK 1: Mrs Katie is undergoing a job interview. Help her to conjugate her verbs correctly. Put the verbs in bracket in their right forms. $(0.5 \times 10=5 \text{ marks})$

Mr John:	Hello Mrs Katie and welcome to our company!					
Mrs Sanders:	Thanks Mr Todd. It is a pleasure for me.					
Mr John:	How did you hear about the position?					
Mrs Sandeys:	(to buy) a Cameroon Tribune last month and I					
	(to read) the jobs that were(to advertise).					
Mr John:	What do you know about our company?					
Mrs Sanders:	From my research I(to discover) that your company					
	(to deal) with many international companies so there are a lot of					
	opportunities to advance.					
Mr John:	Are you a hard-working person?					
Mrs Sanders:	Yes Sir, presently (to work) from 6:00am to 8:00pm daily and my					
	boss(not to complain).					
Mr John:	But why do you want to leave the job?					
	The company (to be) too local, I want to work with international					
•	firms.					
Mr John:	I can see you're ambitious. We are going to study your résumé and					
	(to give) you the answer very soon.					
Mrs Sanders:	Thanks a lot Sir. I can't wait to be (to count) amount your					
	employees					
•						
TASK 2: Rewri	ite the sentence: below in the required form. (2 marks)					
	ill I study English language?"					
1- By 202	5, I for more than a decade.					
(rewrit	re the <u>senterice above</u> in the future perfect - affirmative)					
2- 1	so intensely since I left the first cycle.					
(rewrit	te the <u>sen tence above</u> in the present perfect continuous – negative form)					
Task 3: Compl	lete the sentences below with the appropriate question tags. (3 marks)					
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	al activities have scarcely caused any damage to human's health,?					
2- It's a bright	suriny day! Let's go swimming,?					
3- Many peop	ole think that it's easy to play football,?					

SECTION B: VOCABULARY (10 MARKS)

<u>TASK 1</u>: Study this passage about Alan's experience with hobbies and put the words in brackets in their correct forms. (0.5x10=5 marks)

Н	ow a hobby can	make you ang	iry!
Recently I decided to take	up	(pt	noto) as a hobby. I like taking snaps,
			r a complete
			(imagining). First, I decided that
to be (su	ccess), I would	have to buy a	new equipment. Just then I had an
			o works in a camera shop said she
			t it at the shop to be repaired, but
there had been a	(un	derstand), and	it was actually for
			o I asked her some more questions.
She said she had had a		(agree) w	ith the customer and he had thrown
the camera at her because she		(like) his pho	tos!
<u>TAS K 2</u> : Complete the sentences b (1x5=5 marks)	elow with the m	ost suitable w	ord chosen from the brackets.
	l celebration of	the National C	Day of Guidance and Counselling on
			ndtable; conference) with renowned
entrepreneurs and startups who	shared their		(experiences; experiments;
			eir skills at school and preview their
•			shops. Sports fans met at the school
gymnasium. There, ANABA came	first in the 500	00 meter	(competition; game;
			he table tennis competition. (medal;
prize; reward; award). Meanwhile	e, music and ar	ts lovers, toget	ther with their
(audience; viewers; spectators), pe	rformed in the l	ibrary and in th	ne school hall respectively.

PART TWO – EVALUATION OF COMPETENCES SECTION C: READING COMPREHENSION (10 MARKS)

Read the passage below and answer the questions that follow.

What fresh graduate should know about their first jobs

For recent graduates, internships may become a stepping stone to full-time, paid employment. Before accepting an offer to work as an intern, you should get some information about the company's reputation of procuring their interns and decide accordingly. If they usually hire one intern but have tens of employees working day and night, it is better to look for other companies. The best place to have an internship position is an organization that gives you an opportunity to gain real work experience and develops your skills instead of using you as a cheap worker.

Another thing that should be considered is the size of the company. Sometimes bigger and more established organizations are better as they have a clear hierarchy and therefore it gives you a clear idea of your position and the job description and most importantly, it will be easier to get a mentor. Startups with only five employees are usually more flexible in terms of job responsibilities and therefore it makes it harder to define your position and get mentors.

After you choose a company, do a little research on the company including the people who work there. You can do a Google search and comb social media such as LinkedIn, Facebook and Twitter to dig deep about the company's hiring managers and what they expect from a new employele.

Social media is also very useful to keep in touch with as many people as you can and build your network. Do not hesitate to maintain any personal connection you have because those connections could be the first ones who inform you about a new job opening or any vacant positions you can apply for.

If you aim for a dream job, do not overlook an entry-level position just because it offers a mediocre salary. Entry-level employees are more likely to be given room to grow and learn from their mistakes. They will also be able to figure the routines about the job and get used to them as they have been dreaming.

As your first few jobs might be very demanding yet less rewarding, remember to have fun and enjoy your life. Working overtime may not always be a good idea to accelerate your career, especially if you have to be more stressed than your seniors who earn bigger salaries. Setting the time for exercise and social life will make your life more balanced and stress free.

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1) What should a fresh graduate take into account when finding an internship? (2 marks)
2) Why is a more established organization a better place to work as an intern? (2 marks)
3) What are the recommended media for doing research on the company? (2 marks)
 4) Why is networking important for recent graduates? (Tick the best answer) (1 mark) a) To get information about job openings. b) To get information about job security. c) To keep in touch with an ex-employer. d) To maintain good relationship with fellow interns. 5) What is the advantage of taking an entry-level position? (2 marks)
6) Explain the phrase "st.epping stone" in the sentence "internships may become a stepping stone to full-time, paid employment" (1 mark)

SECTION D - COMPOSTION - 10 MARKS

Write a composition of between 250 – 300 words on any ONE of the topics below:

1. Read this job advert and write a letter of application for the post you want. You are a Master's student in The Business Institute Douala, your name is Akoumba Akono, your address is post office box number 123 Douala.

The Messenger Newspaper_N756 of 20/10/21

We are a company specialized in printing t-shirts, billboards and flyers. We are looking for a talented designer, a marketer, and an accountant.

Requirements

- Diploma in any of the post chosen
- Two-year experience
- Good mastery of French and English
- Knowledge in computer science

Apply in writing to: the Director, Fashion Firm, 521 Main Road, Mbalmayo, Centre Region.

2- In a debate with your friends on the topic 'Some jobs are more important than others', they weren't able to come out with a convincing argument. After giving a succinct definition of job with few examples per type of job, give your opinion on the topic.